

Position	Engineer- Assembly
Department	Assembly
Location	Kharagpur
Reports to	Manager – Assembly

Role Objective

- Assumes responsibility to execute assembly functions by efficient resource allocation and utilization. This includes regular maintenance of equipment and reduction of waste.

Responsibilities

- Executes testing methods and instructions (step wise) in relation to assembling of parts and confers that to departmental supervisors
- Reviews documents such as production schedules and staffing tables to determine personnel and materials requirements and material priorities
- Provides feedback on operational aspects to Quality Assurance and Fabrication team regarding any repetitive discrepancies and reworks for corrective actions
- Executes test bed, shot blasting and painting process as per the production plan and also carries out customer inspection of the assembled products under the guidance of superiors
- Carries out regular maintenance of equipment and the reduction of waste, such as metal scraps and the regular cleaning of the assembly equipment
- Provides requisition and maintains Work-In-Progress (WIP) inventories of materials and supplies necessary to meet production demands
- Performs shift planning, day-to-day problem solving and thereby, takes corrective actions

Internal Interface
<ul style="list-style-type: none"> All related internal departments

External Interface
<ul style="list-style-type: none"> Vendors

Education
<ul style="list-style-type: none"> B.E./B.Tech/Diploma in Mechanical

Experience
<ul style="list-style-type: none"> 2-6 years of relevant experience in related industry

Functional Skills
<ul style="list-style-type: none"> Resource Understanding Production process understanding Assembly process understanding Environment, Health & Safety understanding

Behavioural Skills
<ul style="list-style-type: none"> Dynamic customer focus Execution Excellence Teamwork Enduring Commitment & Initiative Communication skills Learning agility