

## POSTAL BALLOT FORM

Serial No : .....

Particulars	Details of Member(s)
Name(s) of Member(s) including joint holder(s), if any (IN BLOCK LETTERS)	
Registered Address of sole / first named Member (IN BLOCK LETTERS)	
Registered Folio No. / DP ID & Client ID* (Applicable only to Members holding Equity Shares in dematerialized form)	
Number of Equity Share(s) held	

I/We hereby exercise my/our vote(s) in respect of the Special Resolutions to be passed through postal ballot / e-voting for the businesses stated in the Notice dated 8<sup>th</sup> February, 2019 by sending my / our assent (for) or dissent (against) to the said Resolutions by placing tick [✓] mark in the appropriate box below:

No.	Item	No. of Shares for which Vote Cast	I/We assent (agree) to the Resolution (FOR)	I/We dissent (disagree) to the Resolution (AGAINST)
1.	Special Resolution for continuation of current term of Mr. R. L. Gaggar (DIN 00066068), Independent Director of the Company			
2.	Special Resolution for continuation of current term of Dr. T. Mukherjee (DIN 00004777), Independent Director of the Company			

Place :

Date :

\_\_\_\_\_  
Signature(s) of the Member/Authorised Representative

### Particulars for e-Voting

E-Voting Event Number (EVEN)	USER ID	PASSWORD

**NOTE:** Please read the instructions printed overleaf carefully before exercising the vote.

## INSTRUCTIONS

1. A Member desiring to exercise vote by Postal Ballot may complete this Postal Ballot Form and send to the Scrutinizer in the enclosed self-addressed and postage pre-paid envelope. No postage is required, however, envelopes containing Postal Ballots, if sent by courier or by Registered Post at the expense of or deposited at the address given therein by the Registered Member will also be accepted. The envelopes containing the Postal Ballot should reach the Scrutinizer not later than 5.00 p.m. (IST) on Monday, 25<sup>th</sup> March, 2019.
2. Voting rights shall be reckoned on the paid up value of equity shares registered in the name of the Members as on Friday, 15<sup>th</sup> February, 2019.
3. The self-addressed and postage pre-paid envelope bears the name of the Scrutinizer appointed by the Board of Directors of the Company.
4. The Form should be completed and signed by the sole/first named Member. In the absence of the first named Member in a joint holding, the Form may be completed and signed by the next named Member. (However where the Form is sent separately by the first named Member and the joint holder(s), the vote of the first named Member would be valid).
5. Duly completed Form should reach the Scrutinizer on or before 5.00 p.m. (IST) on Monday, 25<sup>th</sup> March, 2019. All forms received after this date will be treated as if reply from the Member have not been received.
6. There will be only one Postal Ballot Form for every folio irrespective of the number of joint Member(s).
7. In case of shares held by Companies, Trusts etc. the duly completed Postal Ballot Form should be accompanied by a certified true copy of the Board Resolution/Authority with signature(s) of Authorized Signatory(ies).
8. Members are requested not to send any other matter along with the Postal Ballot Form in the enclosed postage pre-paid self-addressed envelope. If any extraneous papers are found, the same will be destroyed by the Scrutinizer.
9. Incomplete, unsigned or incorrectly filled Postal Ballot Forms are subject to rejection by the Scrutinizer.
10. The votes should be cast either in favour of or against by putting the tick [✓] mark in the column provided for assent or dissent. Postal Ballot Form bearing [✓] in both the column will render the form and vote contained therein invalid.