

<b>Position</b>	<b>Manager-Integrated Planning</b>
<b>Department</b>	<b>Production Planning &amp; Control (PPC)</b>
<b>Location</b>	Kharagpur
<b>Reports to</b>	Head-Integrated Planning
<b>Reported by</b>	PPC team

**Role Objective**

- Responsible for ensuring achievement of all PPC Targets related to Quantity, Timeliness, Quality and Cost-effectiveness
- Responsible and execute resource allocation plan in terms of raw materials, manpower, for optimum utilization as per machine production plan.
- Provides suggestions for further improvements in process and techniques for efficient utilization for better performance & cost effectiveness.

**Responsibilities**
**Operational:**

- Responsible for and executes resource allocation plan in terms of raw materials, manpower, for optimum utilization as per machine production plan.
- Identifies cost effective materials for production meeting quality standards.
- Plans for production in accordance with production programme keeping in mind production technology, fabrication and assembly process and quality standards
- Coordinates with purchase department release purchase requisition to them according to Material Requirement Plan (MRP)
- Develops outsourcing plan with vendors and executes the same along with the supply chain team, while meeting outsource norms
- Plans for shop scheduling and loading activities in accordance with the production plan.
- Revises production schedules when required due to design changes, labour or material shortages, backlogs, or other interruptions, collaborating with management, marketing, sales, production, and engineering.
- Records and analyses production data, including volume produced, consumption of raw materials, and quality control measures.
- Manages inventories of materials and supplies necessary to meet production demands.

**Financial:**

- Plans cost reduction initiatives in his area of operation
- Ensures cycle time reduction through higher efficiency and better coordination
- Anticipates problems and takes action in process in so that the cost of manufacturing (including conserving energy – power, water etc. to minimize cost of utilities) remains within the budget.
- Reduces rework and redo cost

**People:**

- Assumes overall responsibilities to develop motivate and lead his team and establish mechanisms to groom potential managers
- Ensures timely implementation of Performance Management Systems as per guidelines.
- Takes initiatives and encourages team to undergo technical trainings to upgrade their skill levels.
- Provides inputs to individual developmental plan of all the subordinates and also evaluate the effectiveness of the training provided.
- Ensures optimum allocation of resource.
- Monitors the initiation steps to demonstrate cultural change and enhancing image building organization.

**Internal Interface**

- All related internal departments

**External Interface**

- Customer
- Collaborator
- Supplier and Vendors

**Education**

- BE / B-Tech in Mechanical

**Experience**

- 8-10 years of relevant experience in related industry
- Minimum experience of 5 years in heavy engineering industry

**Functional Skills**

- Understanding of heavy industry related products
- Production process understanding
- Planning & Scheduling
- Industrial Engineering
- Process Improvement ability
- Environment, Health & Safety understanding

**Behavioural Skills**

- Customer Orientation
- Change Management
- Execution Excellence
- Achievement Orientation
- Decision Making
- Personal Effectiveness
- Impact and Influence
- Nurturing Teams